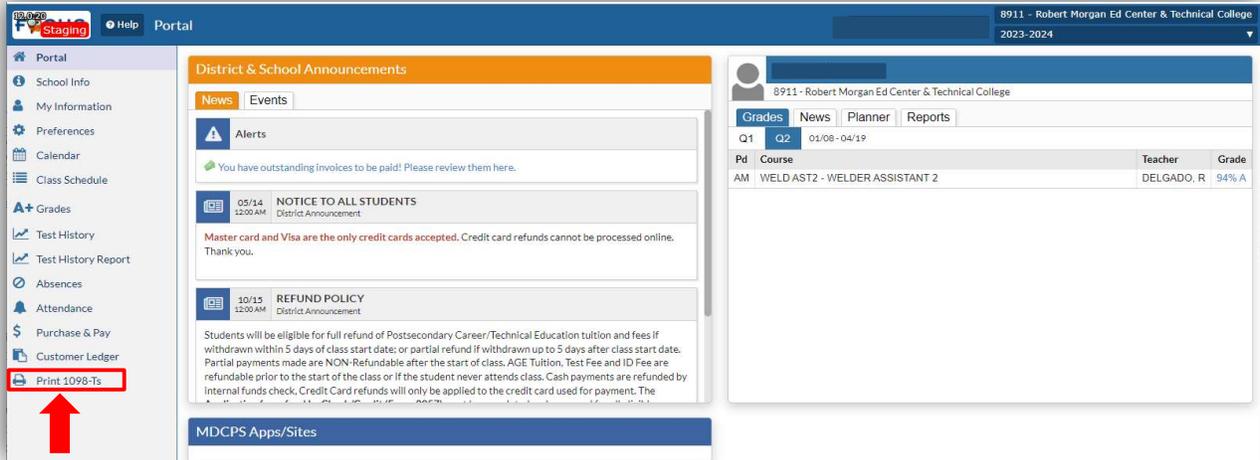
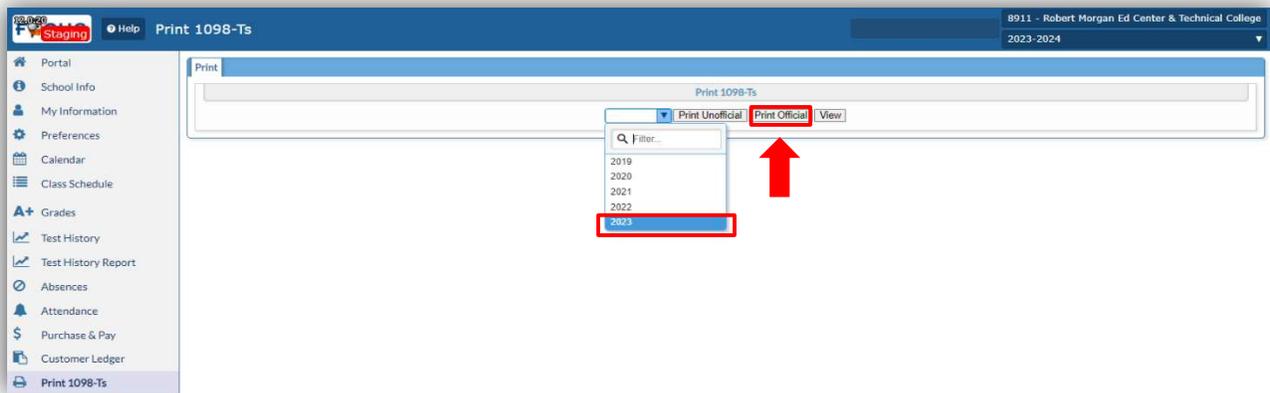


PRINT OFFICIAL 1098-T TAX FORM FROM FOCUS STUDENT PORTAL

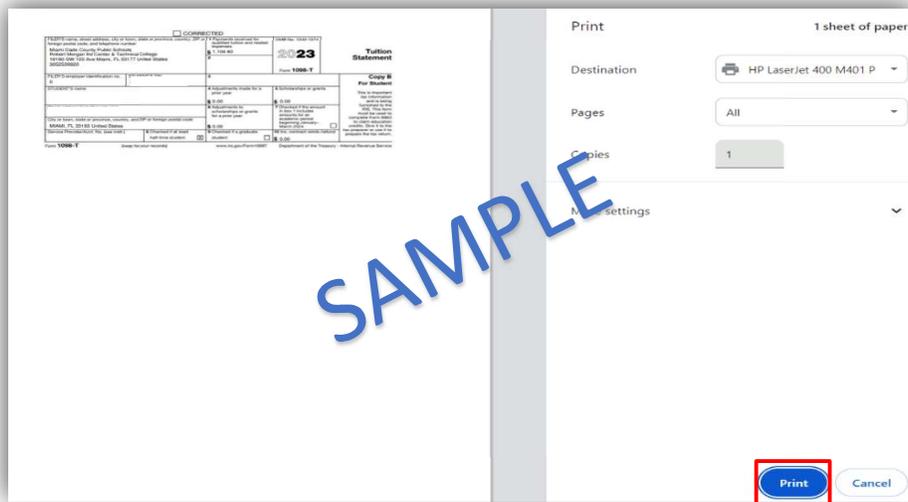
After logging into the student portal, select “**Print 1098-T’s**” from the portal options



Select the “**2023**” year from the dropdown menu and click “**Print Official**”



Select the “**Print**” or “**Save**” option to obtain a printed or pdf version of the Official 2023 1098T Form



You will not be able to print the Official 1098T form:

- If you **do not** have a Social Security number on record; **contact the school Registrar**
- If you were **not** scheduled into a vocational course during the calendar year
- If you **did not** make out-of-pocket payments for a vocational course during the calendar year