



Prior to seeing the Financial Aid Officer at George T. Baker Aviation Technical College you must:

1. Complete the **2019-2020** FAFSA application at www.fafsa.ed.gov using school code: **030798**

After submitting your FAFSA application you will then receive **TWO** emails back from the Federal Government. The **1st** email will congratulate you for submitting an application. The **2nd** will advise you that your application has been processed successfully.

To ensure that your application has been received by the school, please wait **5 business days** after you receive the **2nd** email before contacting or making an appointment to visit the financial aid office at GTBATC.

If you do not receive a notification, you must revise your FAFSA application and ensure you have successfully submitted the application.

2. Bring the following documents with you to your appointment:

- A copy of your **2017** Tax Return and W-2's
- Your original **2017** IRS TAX RETURN TRANSCRIPT
- A copy of your parent's **2017** tax return (if you are their dependent/under age 24)
- Parents original **2017** TAX RETURN TRANSCRIPT (if you are their dependent and/or under age 24)
- A copy of your High School Diploma or GED (**transcript may be required**)
- Driver's License
- Social Security Card
- Resident Card (Green card) if non-citizen
- Certificate of Naturalization or Passport if recently became a Citizen.

A mistake on your FAFSA can delay the processing of your application for financial aid! About 60% of all FAFSAs are selected for verification, a process intended to identify and correct common errors. If your FAFSA is verified and contains errors, it can cost you.

To avoid these errors, get started early and use the online version of the FAFSA.

The IRS Data Retrieval Tool can be used to transfer the information to some FAFSA questions directly from the IRS. If you use the IRS Data Retrieval Tool, those questions will already have been verified without further need for documentation. This will save you time and hassle.

Avoid the most common mistakes:

- If the answer is zero or the question does not apply to you, **write in a zero**. If you have a question blank, the processor will assume that you forgot to answer.
- Make sure you have added the school code to the FAFSA. George T. Baker Aviation's code is: 030798. If you do not, the school will not receive the application.
- Use the 1040 federal tax return for income reporting and reporting taxes paid. If you use your W-2 and 1099 forms, compare them with the previous year's income tax return to make sure you did not overlook any source of income, such as interest and dividends.
- Don't forget to report all the required sources of untaxed income. These include Social Security, child support and workers compensation/disability income.
- Report your correct marital status.
- If your parents are divorced, your stepparent's financial information must be reported in addition to the financial information for your custodial parent.
- If you are a Dependent Student/Under 24 years of age you **MUST** input parent's financial information.
- Include yourself in the household size. Even if you didn't live there during the previous year, you should always include yourself as part of your parent's household.
- **Don't forget to sign the application. If you're filing as a dependent, both you and your parent must sign.** Remember to create an FSA ID# for both you and one of your parents.
- As with all forms and applications, make sure you read the instructions and questions carefully. If you're unclear about a question or are having trouble filling out the FAFSA, check the **FAQ section on the FAFSA website, or call the Federal Student Aid Information Center at 1-800-4-FED-AID (1-800-433-3243).**

After your verification is complete and you are eligible, you will receive a Pell Tuition deferment from the Financial Aid Officer. This may cover all or some of your classes, based on your PELL award amount. A PELL tuition deferment postpones tuition payment, so you can register for classes.

FINANCIAL AID OFFICE HOURS

Mondays, Tuesdays, and Wednesdays 11:45 a.m. - 5:45 p.m.

CLOSED Thursdays & Fridays

APPOINTMENTS MUST BE MADE ONLINE

www.bakeraviationtechcollege.com

Click - **Online Appointment System** / Select "**Financial Aid**"